

15.16 Reproduction of records; admissibility in evidence; electronic receipt and transmission of records; certification; acknowledgment.

(1) The Department of State may cause to be made copies of any records maintained by it by miniature photographic microfilming or microphotographic processes or any other photographic, mechanical, or other process heretofore or hereafter devised, including electronic data processing.

(2) Photographs, nonerasable optical images, or microphotographs in the form of film, facsimiles, or prints of any records made in compliance with the provisions of this section shall have the same force and effect as the originals thereof and shall be treated as originals for the purpose of their admissibility in evidence. Duly certified or authenticated reproductions of such photographs, nonerasable optical images, or microphotographs shall be admitted in evidence equally with the original photographs, nonerasable optical images, or microphotographs.

(3) The Department of State may cause to be received electronically any records that are required or permitted to be filed with it pursuant to chapter 48, chapter 55, chapter 117, chapter 118, chapter 495, chapter 605, chapter 606, chapter 607, chapter 610, chapter 617, chapter 620, chapter 621, chapter 679, chapter 713, or chapter 865, through facsimile or other electronic transfers, for the purpose of filing such records. The originals of all such electronically transmitted records must be executed in the manner provided in paragraph (5)(b). The receipt of such electronic transfer constitutes delivery to the department as required by law. The department may use electronic transmissions for purposes of notice in the administration of chapters 48, 55, 117, 118, 495, 605, 606, 607, 610, 617, 620, 621, 679, and 713 and s. 865.09. The Department of State may collect e-mail addresses for purposes of notice and communication in the performance of its duties and may require filers and registrants to furnish such e-mail addresses when presenting documents for filing.

(4) Notwithstanding any other provision of law, the department may certify or acknowledge and electronically transmit any record maintained by it. The certification must be evidenced by a certification code on each page transmitted which must include the filing number of the document, date of transmission, and page number of the total number of pages transmitted, and a sequential certification number assigned by the department which will identify the transmission and be available for verification of any transmitted acknowledgment or certified document.

(5) Notwithstanding any other provision of law, the Department of State shall determine for purposes of electronic filing of any document placed under its jurisdiction for filing or recordation:

(a) The appropriate format, which must be retrievable or reproducible in typewritten or printed form and must be legible.

(b) The manner of execution, which may include any symbol, manual, facsimile, conformed, or electronic signature adopted by a person with the present intent to authenticate a document.

(c) The method of electronic transmission, and fee payment for such document.

(d) The amount of any fee surcharge or discount for the use of an electronic filing format.

(6) The Department of State may use government or private sector contractors in the promotion or provision of any electronic filing services.

(7) The Secretary of State may issue apostilles conforming to the requirements of the international treaty known as the Hague Convention of 1961 and may charge a fee for the issuance of apostilles not to exceed \$10 per apostille. The Secretary of State has the sole authority in this state to establish, in accordance with the laws of the United States, the requirements and procedures for the issuance of apostilles.

(8) The Department of State may use government or private sector contractors in the promotion or provision of any electronic filing services and may discount the filing fee in an amount equal to the convenience charge for such electronic filings.

48.061 Service on partnerships, limited liability partnerships, and limited partnerships, including limited liability limited partnerships.

(1) (a) Process against a partnership that is not a limited liability partnership or a limited partnership, including a limited liability limited partnership, shall be served on any partner and is as valid for service on the partnership as if served on each individual partner.

(i) If a partner is not available during regular business hours to accept service on behalf of the partnership, he or she may designate an employee to accept such service.

(ii) After one attempt to serve a partner or designated employee or agent for service of process has been made, process may be served on a person in charge of the partnership during regular business hours.

(b) If the partnership designated an agent when registering as a general partnership with the Department, service on the agent is as valid for service on the partnership as if served on each individual partner, but, unless individual partners are served, plaintiff may only proceed to judgment and execution against the asset of the partnership.

(2) (a) Process against a domestic limited liability partnership shall first be served on the then current agent for service of process specified in its statement of qualification, in its statement of qualification as amended or restated, or as re-designated in its annual report or change of agent filing and is as valid for service on the limited liability partnership as if served on each individual partner.

(i) If service cannot be made on the registered agent because the limited liability partnership ceases to have a registered agent, or if the registered agent cannot otherwise be served after one good faith attempt because of a failure to comply with Chapter 620 or Chapter 48, the process may be served on any partner.

(1) If a partner is not available during regular business hours to accept service on behalf of the partnership, he or she may designate an employee to accept such service.

(2) After one attempt to serve a partner or designated employee has been made, process may be served on a person in charge of the partnership during regular business hours.

(b) If, after reasonable diligence, the process cannot be completed under subsection (2)(a), then process may be served as provided in s. 48.161 on the Secretary of State as an agent of the limited liability partnership or by order of court under s. 48.102.

(3) (a) Process against a domestic limited partnership, including a domestic limited liability partnership, shall first be served on the then current agent for service of process specified in its certificate of limited partnership, or in its certificate as amended or restated, or as redesignated in its annual report or change of agent filing and is as valid for service on the domestic limited partnership as if served on each individual general partner of the partnership.

(i) If service cannot be made on the registered agent because the limited liability partnership ceases to have a registered agent, or if the registered agent cannot otherwise be served following one good faith attempt because of a failure to comply with Chapter 620 or Chapter 48, the process may be served on any general partner.

(1) After service on a general partner or the agent, the plaintiff may proceed to judgment and execution against the assets of the limited partnership and of that general partner, unless the limited partnership is a limited liability limited partnership.

(b) if, after reasonable diligence, the process cannot be completed under subsection (3)(a), then process may be served as provided in s. 48.161 on the Secretary of State as an agent of the limited partnership or by order of court under s. 48.102.

(4) (a) Process against a foreign limited liability partnership that was required to comply under 620.9102 may be served as prescribed under 48.061(2).

(b) A foreign limited liability partnership engaging in business in this state but not registered is considered, for purposes of service of process, a nonresident engaging in business in this state and may be served pursuant to s. 48.181 or by order of court under s. 48.102.

(5) (a) Process against a foreign limited partnership that was required to comply under 620.1902 may be served as prescribed under 48.061(3).

(b) A foreign partnership engaging in business in this state but not registered is considered, for purposes of service of process, a nonresident engaging in business in this state and may be served pursuant to s. 48.181 or by order of court under s. 48.102.

48.062 Service on a domestic limited liability company or registered foreign limited liability company.

(1) A domestic limited liability company or registered foreign limited liability company may be served with process required or authorized by law by serving on its registered agent designated by the domestic limited liability company or registered foreign limited liability company under chapter 605.

(2) If service cannot be made on a registered agent of the domestic limited liability company or registered foreign limited liability company because the domestic limited liability company or registered foreign limited liability company ceases to have a registered agent, or if the registered agent of the domestic limited liability company or registered foreign limited liability company cannot otherwise be served after one good faith attempt because of a failure to comply with Chapter 605 or Chapter 48, the process may be served on:

(i) any manager of a manager managed domestic limited liability company or registered foreign limited liability company;

(ii) any member of a member managed domestic limited liability company or registered foreign limited liability company; or

(iii) any person listed publicly by the domestic limited liability company or registered foreign limited liability company on its latest annual report, as most recently amended.

(3) If, after reasonable diligence, the process cannot be completed under subsection (1) and if either:

(a) the only person listed publicly by the domestic limited liability company or registered foreign limited liability company on its latest annual report, as most recently amended, is also the registered agent on whom service was attempted under subsection (1); or,

(b) after reasonable diligence, service was attempted on at least one person listed publicly by the domestic limited liability company or registered foreign limited liability company on its latest annual report, as most recently amended, and cannot be completed on such person under subsection (2);

then the process may be served as provided in s. 48.161 on the Secretary of State as an agent of the domestic limited liability company or registered foreign limited liability company or by order of court under s. 48.102.

(4) If the address for the registered agent or any person listed publicly by the domestic limited liability company or registered foreign limited liability company on its latest annual report, as most recently amended is a residence, a private mailbox, a virtual office, or an executive office or mini suite, service on the domestic limited liability company or registered foreign limited liability company may be made by serving:

(a) the registered agent of the domestic limited liability company or registered foreign limited liability company in accordance with s. 48.031;

(b) any person listed publicly by the domestic limited liability company or registered foreign limited liability company on its latest annual report, as most recently amended, in accordance with s. 48.031; or

(c) any member or manager of the domestic limited liability company or registered foreign limited liability company, in accordance with s. 48.031.

(5) This section does not apply to service of process on insurance companies.

(6) A foreign limited liability company engaging in business in this state but not registered is considered, for purposes of service of process, a nonresident engaging in business in this state and may be served pursuant to s. 48.181 or by order of court under s. 48.102.

(7) For purposes of this section, “registered foreign limited liability company” means a foreign limited liability company that has an active certificate of authority to transact business in this state pursuant to a record filed with the Department of State.

48.071 Service on agents of nonresidents doing business in the state.

When any natural person or partnership not residing or having a principal place of business in this state engages in business in this state, process may be served on the person who is in charge of any business in which the defendant is engaged within this state at the time of service, including agents soliciting orders for goods, wares, merchandise or services. Any process so served is as valid as if served personally on the nonresident person or partnership engaging in business in this state in any action against the person or partnership arising out of such business. A copy of such process with a notice of service on the person in charge of such business shall be sent forthwith to the nonresident person or partnership by registered mail, certified mail return receipt requested, or by use of a commercial firm regularly engaged in the business of document or package delivery. The party seeking to effectuate service or his, her, or its attorney shall prepare an affidavit of compliance with this section, which shall be filed before the return day or within such further time as the court may allow.

48.081 Service on a domestic corporation or registered foreign corporation.

(1) A domestic corporation or a registered foreign corporation may be served with process required or authorized by law by serving on its registered agent designated by the corporation under chapter 607 or 617, as the case may be.

(2) If service cannot be made on a registered agent of the domestic corporation or registered foreign corporation because the domestic corporation or registered foreign corporation ceases to have a registered agent, or if the registered agent of the domestic corporation or registered foreign corporation cannot otherwise be served after one good faith attempt because of a failure to comply with Chapter 48, or Chapter 607 or 617, as the case may be, the process may be served on:

(i) the chair of the board, the president, any vice president, the secretary, or the treasurer of the domestic corporation or registered foreign corporation; or

(ii) any person listed publicly by the domestic corporation or registered foreign corporation on its latest annual report, as most recently amended.

(3) If, after reasonable diligence, the process cannot be completed under subsection (1) and if either:

(a) the only person listed publicly by the domestic corporation or registered foreign corporation on its latest annual report, as most recently amended, is also the registered agent on whom service was attempted under subsection (1); or,

(b) after reasonable diligence, service was attempted on at least one person listed publicly by the domestic corporation or registered foreign corporation on its latest annual report, as most recently amended, and cannot be completed on such person under subsection (2);

then the process may be served as provided in s. 48.161 on the Secretary of State as an agent of the domestic corporation or registered foreign corporation or by order of court under s. 48.102.

(4) If the address for the registered agent or any person listed publicly by the domestic corporation or registered foreign corporation on its latest annual report, as most recently amended, is a residence, a private mailbox, a virtual office, or an executive office or mini suite, service on the corporation or registered corporation may be made by serving:

(a) the registered agent of the domestic corporation or registered foreign corporation in accordance with s. 48.031;

(b) any person listed publicly by the domestic corporation or registered foreign corporation on its latest annual report, as most recently amended, in accordance with s. 48.031; or

(c) any person covering one of the positions listed in subsection (2)(i), in accordance with s. 48.031.

(5) This section does not apply to service of process on insurance companies.

(6) A foreign corporation engaging in business in this state but not registered is considered, for purposes of service of process, a nonresident engaging in business in this state and may be served pursuant to s. 48.181 or by order of court under s. 48.102.

(7) For purposes of this section, “registered foreign corporation” means a foreign corporation that has an active certificate of authority to transact business in this state pursuant to a record filed with the Department of State.

48.091 Partnerships, corporations, **and limited liability companies**; designation of registered agent and registered office.

(1) Every domestic limited liability partnership, domestic limited partnership (including limited liability limited partnerships), domestic corporation, domestic limited liability company, registered foreign limited liability partnership, registered foreign limited partnership (including limited liability limited partnerships), registered foreign corporation, and registered foreign limited liability company must designate a registered agent and registered office in accordance with Chapter 607, Chapter 605, Chapter 617, or Chapter 620 as applicable, respectively.

(2) Every domestic limited liability partnership, domestic limited partnership (including limited liability limited partnerships), domestic corporation, domestic limited liability company, registered foreign limited liability partnership, registered foreign limited partnership (including limited liability limited partnerships), registered foreign corporation, and registered foreign limited liability company, and every domestic or foreign general partnership that elects to designate a registered agent, must cause the designated registered agent to keep the designated registered office open from at least 10 a.m. to 12 noon each day except Saturdays, Sundays, and legal holidays, and must cause the designated registered agent to keep one or more individuals who are, or are representatives of, the designated registered agent on whom process may be served at the office during these hours.

(3) A person attempting to serve process pursuant to this section on a registered agent that is other than a natural person may serve the process on any employee of the registered agent. A person attempting to serve process pursuant to this section on a natural person, if the natural person is temporarily absent from his or her office, may serve the process during the first attempt at service on any other natural person who is present at his or her office.

(4) For purposes of this section, “registered foreign limited liability partnership” or “registered foreign limited partnership” means a foreign limited liability partnership or foreign limited partnership that has an active certificate of authority to transact business in this state pursuant to a record filed with the Department of State. “Registered foreign corporation,” and “registered foreign limited liability company” shall have the same meanings as set forth in s. 48.081, 48.062, respectively.

48.101 Service on dissolved corporations, dissolved limited liability companies, dissolved limited partnerships, and dissolved limited liability partnerships.

(1) Process against the directors of any corporation which was dissolved before July 1, 1990, as trustees of the dissolved corporation shall be served on one or more of the directors of the dissolved corporation as trustees thereof and binds all of the directors of the dissolved corporation as trustees thereof.

(2) (a) Process against any other dissolved domestic corporation must be served in accordance with s. 48.081.

(b) In addition, provided that service was first properly attempted under s. 48.081(1), but was not successful as required under s. 48.081(2) then in addition to the persons listed in s. 48.081(2), service can be made on the persons appointed as the liquidator, trustee, or receiver under s. 607.1405.

(c) A party attempting to serve a dissolved domestic for profit corporation under this section can petition the court to appoint one of the persons under s. 607.1405 to receive service of process on behalf of the corporation.

(3) (a) Process against any dissolved domestic limited liability company must be served in accordance with s. 48.062.

(b) In addition, provided that service was first properly attempted under s. 48.062(1), but was not successful as required under s. 48.062(2) then in addition to the persons listed in s.

48.062(2) service on a dissolved limited liability company can be made on the persons appointed as the liquidator, trustee, or receiver under s. 605.0709, respectively.

(c) A party attempting to serve a dissolved domestic limited liability company under this section can petition the court to appoint one of the persons under s. 605.0709 to receive service of process on behalf of the corporation.

(4) Process against any dissolved domestic limited partnership must be served in accordance with s. 48.061.

48.102 Service by Other Means.

If a party seeking to effectuate service is unable after reasonable diligence to effectuate personal service of process on a domestic or foreign corporation, a domestic or foreign general partnership (including a limited liability partnership), a domestic or foreign limited partnership (including a limited liability limited partnership), or a domestic or foreign limited liability company, as an alternative to other methods of service, the court, upon motion and a showing of such inability, may authorize service in any other manner, including electronically by social media, email, or other technology, that the party seeking to effectuate service shows will be reasonably effective to give the entity on which service is sought to be effectuated actual notice of the suit.

48.131 Service on alien property custodian.

In every action or proceeding in any court or before any administrative board involving real, personal, or mixed property, or any interest therein, when service of process or notice is required or directed to be made upon any individual or business entity located, or believed to be located, within any country or territory in the possession of or under the control of any country between which and the United States a state of war exists, in addition to the giving of the notice or service of process, a copy of the notice or process shall be sent by registered mail, certified mail, or by use of a commercial firm regularly engaged in the business of document or package delivery to the alien property custodian, addressed to him or her at Washington, District of Columbia; but failure to mail a copy of the notice or process to the alien property custodian does not invalidate the action or proceeding.

48.151 Service on statutory agents for certain persons.

(1) When any law designates a public officer, board, agency, or commission as the agent for service of process on any person, firm, or corporation, service of process thereunder shall be made by leaving one copy of the process with the public officer, board, agency, or commission or in the office thereof, or by mailing one copy to the public officer, board, agency, or commission. The public officer, board, agency, or commission so served shall retain a record copy and promptly send the copy served, by registered or certified mail, to the person to be served as shown by his or her or its records. Proof of service on the public officer, board, agency, or commission shall be by a notice accepting the process which shall be issued by the public officer, board, agency, or commission promptly after service and filed in the court issuing the process. The notice accepting service shall state the date upon which the copy of the process was mailed by the public officer, board, agency, or commission to the person being served and the time for pleading prescribed by the rules of procedure shall run from this date. The service is valid service for all purposes on the person for whom the public officer, board, agency, or commission is statutory agent for service of process.

(2) This section does not apply to substituted service of process under s. 48.161 and s. 48.181.

(3) The Chief Financial Officer or his or her assistant or deputy or another person in charge of the office is the agent for service of process on all insurers applying for authority to transact insurance in this state, all licensed nonresident insurance agents, all nonresident disability insurance agents licensed pursuant to s. 626.835, any unauthorized insurer under s. 626.906 or s. 626.937, domestic reciprocal insurers, fraternal benefit societies under chapter 632, warranty associations under chapter 634, prepaid limited health service organizations under chapter 636, and persons required to file statements under s. 628.461. As an alternative to service of process made by mail or personal service on the Chief Financial Officer, on his or her assistant or deputy, or on another person in charge of the office, the Department of Financial Services may create an Internet-based transmission system to accept service of process by electronic transmission of documents.

(4) The Director of the Office of Financial Regulation of the Financial Services Commission is the agent for service of process for any issuer as defined in s. 517.021, or any dealer, investment adviser, or associated person registered with that office, for any violation of any provision of chapter 517.

(5) The Secretary of State is the agent for service of process for any retailer, dealer or vendor who has failed to designate an agent for service of process as required under s. 212.151 for violations of chapter 212.

(6) For purposes of this section, records may be retained as paper or electronic copies.

48.161 Method of substituted service on nonresident or person concealing whereabouts.

(1) When authorized by law, substituted service of process on a nonresident individual or a corporation or other business entity that is incorporated or formed under the laws of any other state, territory, or commonwealth, or the laws of any foreign country may be made by sending a copy of the process by personal delivery, by registered mail, by certified mail, return receipt requested, by use of a commercial firm regularly engaged in the business of document or package delivery, or electronic transmission to the office of the Secretary of State and by paying a fee of \$8.75. The service is sufficient service on a party that has appointed or is deemed to have appointed the Secretary of State as his, her, or its agent for service of process. The fee paid to the public officer by the party seeking to effectuate service shall be taxed as costs if that party prevails in the action. The Secretary of State shall keep a record of all process served on the Secretary of State showing the day and hour of service.

(2) Notice of service and a copy of the process shall be sent forthwith by the party effectuating service or by his, her, or its attorney by registered mail, by certified mail, return receipt requested, or by use of a commercial firm regularly engaged in the business of document or package delivery, as well as electronically by email, social media, or other electronic means if

and to the extent the particular methods have been recently and regularly used by the parties to communicate between themselves, to the party being served by substituted service at his, her, or its last known physical address and, if applicable, electronic address, and return receipts or other proof of service shall be filed showing delivery to the party by mail or courier and by electronic means, if electronic means were used, unless the party is actively refusing or rejecting the delivery of the notice. An affidavit of compliance of the party effectuating service, or of his, her, or its attorney, shall be filed within 40 days of the date of service on the Secretary of State, or within such additional time as the court allows. The affidavit of compliance shall set forth the facts that justify substituted service under this section and that show due diligence was exercised in attempting to locate and effectuate personal service on the party prior to using substituted service under this section. It shall not be necessary, however, for the party effectuating service to allege in its original or amended complaint the facts required to be set forth in the affidavit of compliance.

(3) When an individual or business entity is concealing himself, herself, or itself, the party seeking to effectuate service may, after exercising due diligence to locate and effectuate personal service, use substituted service pursuant to subsection (1) in connection with any action in which the court has jurisdiction over such person or business entity. In this instance, the party seeking service shall further comply with the provisions of subsection (2) of this section; however, a return receipt or other proof showing acceptance of receipt of the notice of service and a copy of the process by the party concealing himself, herself, or itself need not be filed.

(4) If any individual on whom service of process is authorized under subsection (1) dies, service may be made on his or her administrator, executor, curator, or personal representative in the same manner.

(5) The Secretary of State may designate an individual in his or her office to accept service.

(6) This section does not apply to persons on whom service is authorized under s. 48.151.

48.181 Substituted service on nonresidents and corporations or other business entities engaging in business in state and on persons concealing their whereabouts.

(1) The acceptance by any individual or individuals who are residents of any other state, territory, or commonwealth, or of any foreign country, or by any foreign business entity of the privilege extended by law to nonresidents to operate, conduct, engage in, or carry on a business or business venture in the state, or to have an office or agency in the state, shall be deemed to constitute an appointment by the individuals and foreign business entities of the Secretary of State of the state as their agent on whom process in any action or proceeding against them, or any of them, arising out of any transaction or operation connected with or incidental to the business or business venture may be served as substituted service in accordance with this chapter. As used in this section “foreign business entity” means any corporation or other business entity that is incorporated, formed, or existing under the laws of any other state, territory, or commonwealth, or the laws of any foreign country. The acceptance of the privilege is signification of the agreement of the individual and foreign business entities that the process served against them in accordance with

the provisions of this chapter is of the same validity as if served personally on the individual or foreign business entities.

(2) Notwithstanding any other provisions of this section, if a foreign business entity has registered to do business in the state and has maintained its registration in an active status, personal service of process shall first be attempted on the foreign business entity in the manner and order of priority described elsewhere in this chapter as applicable to the business entity. If the party seeking to effectuate service of process is unable, after due diligence, to effectuate service of process on such registered agent or other official, the party may use substituted service of process on the Secretary of State.

(3) Any individual or business entity that conceals his, her, or its whereabouts shall be deemed to have appointed the Secretary of State as his, her, or its agent on whom all process, in any action or proceeding against his, her, or it, or any of them, arising out of any transaction or operation connected with or incidental to any business or business venture carried on in the state by such person or business entity, may be served.

(4) Any individual, corporation, or other business entity which sells, consigns, or leases by any means whatsoever tangible or intangible personal property, through brokers, jobbers, wholesalers, or distributors to any person, corporation or other business entity in the state is conclusively presumed to be both engaged in substantial and not isolated activities within the state and operating, conducting, engaging in, or carrying on a business or business venture in this state.

(5) Service pursuant to this section shall be effectuated in the manner prescribed by s. 48.161.

48.194 Personal service in another state, territory, or commonwealth of the United States.

(1) Except as otherwise provided herein, service of process on a party in another state, territory, or commonwealth of the United States shall be made in the same manner as service within this state by any officer authorized to serve process in the state where service shall be made. No order of court is required. An affidavit of the officer shall be filed, stating the time, manner, and place of service. The court may consider the affidavit, or any other competent evidence, in determining whether service has been properly made.

(2) Where in rem or quasi in rem relief is sought in a foreclosure proceeding as defined by s. 702.09, service of process on a person in another state, territory, or commonwealth of the United States where the address of the person to be served is known may be made by registered mail as follows:

(a) The party's attorney or the party, if the party is not represented by an attorney, shall place a copy of the original process and the complaint, petition, or other initial pleading or paper

and, if applicable, the order to show cause issued pursuant to s. 702.10 in a sealed envelope with adequate postage addressed to the person to be served.

(b) The envelope shall be placed in the mail as registered mail.

(c) Service under this subsection shall be considered obtained upon the signing of the return receipt by the person allowed to be served by law.

(3) If the registered mail which is sent as provided for in subsection (2) is returned with an endorsement or stamp showing “refused,” the party’s attorney or the party, if the party is not represented by an attorney, may serve original process by first-class mail. The failure to claim registered mail is not refusal of service within the meaning of this subsection. Service of process pursuant to this subsection shall be perfected as follows:

(a) The party’s attorney or the party, if the party is not represented by an attorney, shall place a copy of the original process and the complaint, petition, or other initial pleading or paper and, if applicable, the order to show cause issued pursuant to s. 702.10 in a sealed envelope with adequate postage addressed to the person to be served.

(b) The envelope shall be mailed by first-class mail with the return address of the party’s attorney or the party, if the party is not represented by an attorney, on the envelope.

(c) Service under this subsection shall be considered obtained upon the mailing of the envelope.

(4) If service of process is obtained under subsection (2), the party’s attorney or the party, if the party is not represented by an attorney, shall file an affidavit setting forth the return of service. The affidavit shall state the nature of the process; the date on which the process was mailed by registered mail; the name and address on the envelope containing the process; the fact that the process was mailed registered mail return receipt requested; who signed the return receipt, if known, and the basis for that knowledge; and the relationship between the person who signed the receipt and the person to be served, if known, and the basis for that knowledge. The return receipt from the registered mail shall be attached to the affidavit. If service of process is perfected under subsection (3), the party’s attorney or the party, if the party is not represented by an attorney, shall file an affidavit setting forth the return of service. The affidavit shall state the nature of the process; the date on which the process was mailed by registered mail; the name and address on the envelope containing the process that was mailed by registered mail; the fact that the process was mailed registered mail and was returned with the endorsement or stamp “refused”; the date, if known, the

process was “refused”; the date on which the process was mailed by first-class mail; the name and address on the envelope containing the process that was mailed by first-class mail; and the fact that the process was mailed by first-class mail with a return address of the party or the party’s attorney on the envelope. The return envelope from the attempt to mail process by registered mail and the return envelope, if any, from the attempt to mail the envelope by first-class mail shall be attached to the affidavit.

48.197 Service in Foreign Countries.

(1) Service of process may be effectuated in a foreign county upon a party, other than a minor or an incompetent person:

(a) by any internationally agreed means of service reasonably calculated to give actual notice of the proceedings, such as those authorized by the Hague Convention on the Service Abroad of Judicial and Extrajudicial Documents;

(b) if there is no internationally agreed means, or if an international agreement allows but does not specify other means, by a method that is reasonably calculated to give actual notice of the proceedings :

(i) as prescribed by the foreign country's law for service in that country in an action in its courts of general jurisdiction;

(ii) as the foreign authority directs in response to a letter rogatory or letter of request; or

(iii) unless prohibited by the foreign country's law, by:

(A) if by serving an individual by delivering a copy of the summons and of the complaint to the individual personally; or

(B) using any form of mail that the clerk addresses and sends to the party and that requires a signed receipt; or

(c) Pursuant to motion and order by the court, by other means, including electronically by social media, email or other technology that the party seeking service shows is reasonably calculated to give actual notice of the proceedings and are not prohibited by international agreement, as the court orders.

(2) Service of process may be effectuated in a foreign country upon a minor or incompetent person in the manner prescribed by subsections, (1)(b)(i), (1)(b)(ii), or (1)(c) of this section.