

BLS SCHOLARS & FELLOWS RETENTION TASK FORCE
September 1, 2023 @ 2-3 p.m.
Naples Ritz Carlton – Salon IV

Agenda

- I. Introductions
- II. Approval of June 21, 2023, Minutes
- III. Review Mission, Goals, Achievements to date
 - a. Mission:
 - i. To review and study why the Section is not getting fellows/students to continue attendance after their fellowship year and after law school. (Source: Minutes from EC meeting Sept. 2017)
 - ii. To address the challenges faced in retaining Fellows and Scholars. (Source: Minutes from EC meeting June 2018)
 - b. Goals:
 - i. The Task Force is studying and evaluating metrics to identify why many of the Scholars and Fellows have chosen not to remain active in the Section and then to seek out ways to address those concerns. (Source: Minutes from EC meeting Sept. 2018).
 - ii. Revisit reasons for attrition.
 - iii. Develop a "playbook" for combating attrition.
 - c. Achievements
 - i. Studied retention best practices materials
 - ii. Created survey tools
 - iii. Completed surveys of Scholars and Fellows with high response rates
 - iv. Created Style Guide
 - v. Created draft Handbook Outline
- IV. Observations re results of Scholars and Fellows survey.
- V. Handbook assignments, Style Guide adherence, benchmark dates.

- VI. Edit process: need an editor, deadline for submission to full task force for review.
- VII. Other business, general recs for Membership, IMF, or EC?
 - a. Should there be different “ringmasters” for Scholars and Fellows?
 - b. Other?
- VIII. Adjourn.

Attachments: June 2023 meeting minutes, Integrated Survey results, chairs' survey observations, sequencing plan, draft Handbook Outline, Style Guide.