

BLS SCHOLARS & FELLOWS RETENTION TASK FORCE
June 19, 2024 @ 2-3 p.m.
Hilton Bonnet Creek – Manatee Room
Agenda

- I. Welcome and introductions
- II. Approval of January 17, 2024, minutes [to be deferred?]
- III. Reminder re Mission, Goals/Recap Achievements to date
 - a. Mission:
 - i. To review and study why the Section is not getting fellows/students to continue attendance after their fellowship year and after law school. (Source: Minutes from EC meeting Sept. 2017)
 - ii. To address the challenges faced in retaining Fellows and Scholars. (Source: Minutes from EC meeting June 2018)
 - b. Goals:
 - i. The Task Force is studying and evaluating metrics to identify why many of the Scholars and Fellows have chosen not to remain active in the Section and then to seek out ways to address those concerns. (Source: Minutes from EC meeting Sept. 2018).
 - ii. Revisit reasons for attrition.
 - iii. Develop a best practices "playbook" for combating attrition
 - c. Achievements to date
 - i. Studied retention best practices materials
 - ii. Created survey tools
 - iii. Completed surveys of Scholars and Fellows with high response rates
 - iv. Created Style Guide
 - v. Created draft Handbook outline
 - vi. **Created rough draft Handbook**
- IV. **Handbook assignments, revised benchmark dates**
 - a. **"Peer-review" draft and solicit committee suggestions**
 - b. **Availability of other materials for consideration**
 - c. **Identification of additional areas of research**
 - d. **Deadline for chairs and editors to revise first draft**
 - e. **Deadline for presentation to Executive Council**
- V. New Business
- VI. Other business, general recs for Membership, IMF, or EC?
- VII. Adjourn.

Attachments: Rough draft Handbook