

BLS SCHOLARS & FELLOWS RETENTION TASK FORCE

June 25, 2025

1:30 – 2:30 p.m.

Boca Raton Resort, Grand Ballroom D

Agenda

- I. Welcome, introductions, approval of January 17, 2024, and June 19, 2024, minutes
- II. Reminder re Mission, Goals/Recap Achievements to date
 - a. Mission:
 - i. To review and study why the Section is not getting fellows/students to continue attendance after their fellowship year and after law school. (Source: Minutes from EC meeting Sept. 2017)
 - ii. To address the challenges faced in retaining Fellows and Scholars. (Source: Minutes from EC meeting June 2018)
 - b. Goals:
 - i. The Task Force is studying and evaluating metrics to identify why many of the Scholars and Fellows have chosen not to remain active in the Section and then to seek out ways to address those concerns. (Source: Minutes from EC meeting Sept. 2018).
 - ii. Revisit reasons for attrition.
 - iii. Develop a best practices "playbook" for combating attrition
 - c. Achievements to date
 - i. Studied retention best practices materials
 - ii. Created survey tools
 - iii. Completed surveys of Scholars and Fellows with high response rates
 - iv. Created Style Guide
 - v. Created draft Handbook outline
 - vi. Created rough draft Handbook
 - vii. Reviewed IMF and Membership legacy documents
 - viii. Refined draft Handbook ("pre-final" version)
- III. **Handbook assignments, revised benchmark dates**
 - a. **Deadline for substantive chairs' comments (if not completed by meeting time)**
 - b. **Deadline for presentation to Executive Council (June meeting? Labor Day Retreat?)**
- IV. New Business
- V. Other business
- VI. Adjourn

Attachments: Current Draft Handbook (to be provided)